



## ECBG DAISEY Report Guide

### Caregiver and Child Demographics Reports

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#### **Purpose of This Report**

The Caregiver and Child Demographics Reports provide aggregated counts of demographic data collected from the following forms:

- ✱ Caregiver Profile
- ✱ Child Profile
- ✱ Demographics and Risk Factors Form

These reports provide counts for all demographic data used for annual evaluation purposes.

#### ***Who is counted in this report:***

This report will count data from the forms listed above if:

- ✱ The profile shows that it is 'enrolled' during the date range, meaning:
  - The profile has an enrollment date that is prior to the End Date selected on the report, and
  - The profile either does not have a discharge date, or the discharge date is after the Start Date selected on the report
- ✱ There is a Demographics and Risk Factors form completed associated with the child profile

The counts found in these reports are *unduplicated*, meaning each DAISEY profile will only be counted once in the report for the selected date range.

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#### **Filters used in these reports**

The Caregiver and Child Demographics reports utilize the following filters to allow users to modify the data displayed on the reports (see figure 1):

- ✱ **Start and End Date:** This will limit data displayed in the report to only show profiles who are 'enrolled' in the date range (as defined in the "Who is counted in this report"

above), and Demographics and Risk Factors forms with a date of activity in the date range

- ✳ Grantee, Organization, and Program: This is for users with access to more than one Grantee, Organization, or Program in DAISEY to allow them to filter down to the specific data they wish to see
- ✳ Time of Enrollment: This allows users to filter only profiles that:
  - Were newly enrolled within the selected date range
  - Those profiles who are 'enrolled' but outside of the date range
  - Both

Figure 1: Filter Menu for Caregiver and Child Demographics Reports

|            |           |         |              |         |                    |
|------------|-----------|---------|--------------|---------|--------------------|
| Start Date | End Date  | Grantee | Organization | Program | Time of Enrollment |
| 6/1/2025   | 5/31/2026 | (All)   | (All)        | (All)   | All                |

\*The start and end dates are based on caregiver's active status using a combination of caregiver enrollment and discharge dates.

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## Navigation and content of these reports

Each report is divided into three dashboards, which you can navigate to by simply clicking the tab at the top of the report (figure 2):

Figure 2: Tabs for each dashboard of these reports

|             |             |             |         |         |         |
|-------------|-------------|-------------|---------|---------|---------|
| Caregiver 1 | Caregiver 2 | Caregiver 3 | Child 1 | Child 2 | Child 3 |
|-------------|-------------|-------------|---------|---------|---------|

The content of each dashboard is as follows:

- ✳ Caregiver 1:
  - Caregiver Primary Status
  - Caregiver Gender
  - Caregiver Age
- ✳ Caregiver 2:
  - Caregiver Race
  - Caregiver Ethnicity
  - Caregiver Education
- ✳ Caregiver 3:
  - Caregiver Speaks a Primary Language Other than English at Home
  - Caregiver Primary Language
  - Caregiver Military Status
- ✳ Child 1:

- Child Ethnicity
- Child Race
- Child Gender
- Child Age

✿ Child 2:

- Child Primary Language
- Does the Child Speak a Language Other than English at Home

✿ Child 3:

- Child Insurance Status
- IEP/ IFSP
- Part B or Part C

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